



**Environmental Sustainability Board  
Agenda  
January 10, 2018  
6:30 PM  
Belmont City Hall**

- 1. Call meeting to order**
- 2. Approval of Minutes**
- 3. Introduction of new members**
- 4. Discussion of Annual work plan items**
- 5. Other Business**
- 6. Adjourn**



**Environmental Sustainability Board  
Minutes  
November 14, 2017**

**Call Meeting to Order/Introduction of New Members:** Meeting was called to order at 6:33 p.m. by acting chair Jaime Emerson. Present: Jaime Emerson, Joey Daily, Pam Underwood, and staff liaison Melissa Lockamy. Joey Daily introduced himself to the board. Members welcomed Mr. Daily. Marie Turner entered at 6:43 p.m.

**Election of Chair/Vice Chair:** Item was deferred to a future meeting.

**Bylaws Discussion/Meeting Dates:** Board and staff discussed the need to revise the bylaws to establish a new meeting date. Following discussion, Jaime Emerson moved to revise the **Rules of Procedure/Belmont Environmental Sustainability Board Article VII-Meetings** to state *“Regular meetings of the Environmental Sustainability Board shall be held bimonthly.”* Pam Underwood seconded the motion which then passed with a unanimous vote. Members agreed to bimonthly meetings held on the second Wednesday of the month at 6:30 p.m. at city hall. Jaime Emerson moved to adopt the annual calendar with these meeting dates, the motion was seconded by Marie Turner and approved with a unanimous vote.

**Discussion of Annual Workplan:** Members discussed current and past initiatives and established four main work focus areas: recycling, tree canopy, Earth Day Arbor Day event, and sustainable practices.

The board discussed the existing tree protection and landscaping regulations found in Chapter 11 of the Land Development Code and established the review of these regulations as one of their first tree canopy action items of 2018. Staff and board discussed regulations of this type, how these regulations were originally drafted and adopted, and how the culture and expectations have changed in Belmont since the original adoption of these regulations. Jaime Emerson moved to consult the city attorney seeking clarification regarding the authority and ability of cities to adopt and enforce tree protection and landscaping regulations. The motion was seconded by Marie Turner and passed with a unanimous vote.

The board determined action items and next steps for each work area and reached a consensus about the workplan for 2018.

Having no other business, members adjourned at 7:43 p.m.